



Hamilton Public Library
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Hamilton Public Library of Things Lending Agreement

The Hamilton Public Library of Things (LoT) expands access to non-traditional materials that encourage creativity, learning, and community engagement. Items in this collection may include games, puzzles, technology and other recreational or educational resources available for loan to library cardholders.

Borrowing Guidelines

- The Library of Things includes both items for **in-library use** and items that **may be checked out**.
- A maximum of **two (2) Things** may be checked out per card at a time.
- **Games** may be checked out for **1 week** with **1 renewal**, if available.
- **Puzzles** may be checked out for **2 weeks** with **1 renewal**, if available.
- All LoT items must be **returned inside the library** at the circulation desk — **not in book drops**.
- **Late fees** are **\$1.00 per item per day**.
- A **\$5.00 fee** will be charged for any **lost or damaged parts**.
- Replacement costs for lost or irreparably damaged items will be determined by the Library.
- All LoT items must be checked out by a **cardholder aged 18 or older** who has signed the LoT Lending Agreement.

Borrower Responsibilities

By borrowing an item from the Library of Things, the cardholder agrees to:

- Abide by all Library of Things Procedures and staff instructions.
- Inspect the item and **report missing or damaged parts immediately** to library staff.
- **Return the item** by the due date **in the same condition** as when borrowed.
- **Return all parts and accessories together**; the item will remain checked out until all pieces are received.
- **Pay for repair or replacement costs** if an item or its components are damaged, lost, or stolen.
- Assume full responsibility for all items checked out on their card, including items borrowed for their child(ren).

Limitations of Use

- Items are intended for personal, educational, or recreational use only.
- Hamilton Public Library is not responsible for any injury, loss, or damage that may occur from use of borrowed items.
- Some items may require a signed waiver or demonstration of safe use prior to checkout.

Acknowledgment

Borrowing from the Library of Things signifies agreement with this policy.

Printed Name: _____ Card Number: _____

Signature: _____ Date: _____